



NOTICE: Sterling Association Services, Inc. is the NEW community management service contracted by River Plantation Community Improvement Association, Inc.

Dear Homeowner:

We are pleased to announce that the Board of Directors for River Plantation Community Improvement Association (River Plantation) has contracted with Sterling Association Services, Inc. ("Sterling") to provide professional community association management services effective October 1, 2018. Sterling Association Services, Inc. provides association services to over one hundred and fifty communities throughout Houston and its surrounding areas. Some of these services include customer care, billing and collecting the annual assessments, paying the community's monthly expenses, and maintaining the association's books and records.

IMPORTANT NOTE: Starting October 1, 2018, all assessment payments and correspondence to River Plantation should be directed to Sterling's office address as follows:

Sterling Association Service, Inc.
6842 N Sam Houston Parkway W
Houston, TX 77064
832-678-4500 ph. 832-678-4510 fax
servicedesk@sterlingasi.com

If payments are made via bank draft, you will need to notify your bank of the change and new contact information.

Along with the financial support mentioned above, Sterling's services will include enforcement of the deed restrictions, processing architectural improvements, contract administration, day-to-day operations and directives, as well as providing support to the members as it pertains to River Plantation..

Your community will be serviced by our dedicated and professional management team which consists of Aly Long, Area Manager; Justin Arhelger, Association Manager; Melissa Fulp, Administrative Assistant; and Susan Marshall, Accounting Associate. Should you have any questions, please feel free to contact Aly, Justin, or myself via any of the mediums provided.

Sincerely,

Jose A Villegas

Jose A. Villegas, PCAM, AMS, CMCA
President
Sterling Association Services, Inc.